COLLEGE AUSTRALIA

Learn for Life

Diploma of Human Resource Management

Establish yourself as a leader and place yourself ahead of your competition for Human Resources management roles. You will learn and develop key strategies and skills to create a successful career in Human Resources

Duration:
12 Months

Method:
Online

Payment:
Upfront, Payment Plans

Funding:
Fee For Service

What can I expect?

This qualification will support your vision to become an effective leader. You will discover how to work effectively with internal and external stakeholders in a Human Resources leadership role to support critical Human Resources functions.

The Diploma of Human Resources Management will help you develop your skills in workforce planning, conflict resolution negotiations, and industrial relations, providing you with the opportunity to make an impact in your role. You will learn to encourage effective employee performance and manage human resource services, creating job satisfaction while driving business success.

Career Pathway Potential

- Human Resources Manager
- Human Resources Consultant
- Human Resources Advisor
- Operations Manager

Qualification Structure

Total Number of Units: 12

- 7 Core Units
- 5 Elective units

Nationally Recognised Training

Core Units:

BSBHRM521
Facilities performance development processes

BSBHRM522
Manage employee and industrial relations

BSBHRM523
Coordinate the learning and development of teams and individuals

BSBHRM524
Coordinate workforce plan implementation

BSBHRM527
Coordinate human resource functions and processes

BSBOPS504
Manage business risk

BSBWHS411
Implement and monitor WHS policies, procedures and programs

Elective Units:

Select 2 Elective - Group A

BSBHRM525
Manage recruitment and onboarding

BSBHRM531
Coordinate health and wellness programs

BSBWHS521
Ensure a safe workplace for a work area

Select 2 Elective - Group B

BSBSTR503
Develop organisational policy

BSBCMM511
Communicate with influence

BSBCRT511
Develop critical thinking in others

BSBFIN501
Manage budgets and financial plans

BSBLDR523
Lead and manage effective workplace relationships

BSBPMG430
Undertake project work

1 Remaining unit to be selected from Group A or B list above

Entry Requirements:

Must have completed the following units (or equivalent competencies): BSBHRM411 Administer performance development processes; BSBHRM412 Support employee and industrial relations; BSBHRM415 Coordinate recruitment and onboarding; and BSBHRM417 Support human resource functions and processes. Equivalent competencies are predecessors to these units, which have been mapped as equivalent.
or
Have two years equivalent full-time relevant work experience.

COLLEGE AUSTRALIA

Visit our website ca.edu.au or call us on 07 3255 0506 for more information and current pricing. All information is correct at the time of printing. While every attempt is made to ensure that information is updated and accurate, some changes may occur without notice. V26.0

07 3255 0506 | info@ca.edu.au | ca.edu.au
RTO No. 31222 | Cricos Provider 03513F | ABN: 39 122 990 783